



Application, Permitting, Installation and Operation of Household Sewage Treatment Systems for *NEW* Homes in Van Wert County

Lot Approval

Proposed new building lots must be evaluated for suitability for onsite sewage treatment before lot splits will be approved by the Health Department. A site and soil evaluation report must be submitted to the Health Department for review. If the Health Department review indicates that the lot is suitable for onsite sewage treatment, then the lot split will be approved. Determination of suitability of proposed new building lots will generally be made within 14 days of submission of the site and soil evaluation report to the Health Department.

Site and Soil Evaluation

A qualified site and soil evaluator must conduct an evaluation of the site to provide the information necessary to determine the type and size of system that will be necessary to adequately treat household sewage on the site. The Van Wert County Health Department does not provide this service, but maintains a list of individuals who perform site and soil evaluations in Van Wert County.

System Design

A system design plan or layout plan must be provided for review by the Health Department. This is a detailed plan showing how adequate sewage treatment will be achieved in the soil conditions present on the property. The Van Wert County Health Department does not provide this service, but can refer those needing this service to individuals who provide household sewage treatment system design services in Van Wert County. Many registered sewage treatment system installers provide this service. **A floor plan of the home must also be submitted to verify the number of bedrooms in the home.**

Permitting

Before an installation permit can be issued, a site review must be conducted by the Health Department. A completed *Application for Household Sewage Treatment System Site Review* must be submitted, along with all required information, before the site review can be completed. The site review will generally be completed within 10 days of application. A permit can be issued any time within one year after approval of the site review application.

Installation

Installation may begin under favorable soil moisture conditions at any time after an installation permit has been issued by the Van Wert County Health Department. The system must be installed by an installer who is registered with the Van Wert County Health Department, except in the case that a homeowner elects to perform the installation of a system serving his or her

primary residence. A homeowner intending to install his or her own system must provide the Health Department with evidence that he or she possesses the skills necessary to complete the task in compliance with all rules and regulations. Installation must be completed within one year of the date on which the permit is issued, unless the homeowner has applied for and received a six-month extension from the Health Department.

Final Inspection

The newly-installed system must be inspected by the Van Wert County Health Department before any part of the system is covered or put into use. An as-built record must be completed and provided to the Health Department before the system can be approved.

Operation

When the system has been installed and inspected, an operation permit will be issued by the Van Wert County Health Department. The system must be operated and maintained in accordance with all provisions of the operation permit. Operation permits are renewed every 5 years.

Permit Fees

Ohio Law provides local health departments with the ability to charge permit fees to offset the costs incurred in implementing the household sewage treatment program. The following fees apply to the household sewage treatment system permitting and installation process.

HSTS Subdivision Review Fee	\$25.00
HSTS Site Review Fee	\$200.00
HSTS Installation Permit Fee	\$374.00
HSTS Operation Permit Fee	\$50.00

For More Information

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